

Name: _____

Address: _____

I confirm that I wish to pay for water usage:

As a lump sum, within 21 days of the date of receipt of the Water Usage Charges Letter from Women's Housing Company

or

By regular instalments via Centrepay* or Bank Deposit, starting from my first/next scheduled rent payment with Women's Housing Company. Any balance outstanding will be paid within 21 days of the receipt of the Water Usage Charges Letter from Women's Housing Company. I will pay the following regular instalment towards water usage:

**** For instalments via Centrepay, please complete the Deduction Authority on the back of this form***

\$5 per fortnight; or

\$10 per fortnight; or

Other nominated amount: \$ _____ per fortnight

I understand that if I elect to pay by regular instalments, I authorise the Women's Housing Company to transfer any credits in my Water account (i.e. when Water payments have exceeded the charges) to any other account to cover any arrears / debts. Any credits not transferred or refunded will be carried forward to the next water usage charging period.

Your Signature: _____

Date: _____

Name _____

Date of Birth _____ CRN _____

Address _____

I give permission for:

the Australian Government Department of Human Services (the Department) to make a Regular Deduction from my Centrelink benefit and pay this amount to the Women's Housing Company , CRN 555 025 867 H, for **WATER USAGE:**

\$ _____ <amount>, each fortnight week, commencing from _____ <start date>

deducted from my _____ <payment type>

I authorise the Women's Housing Company (WHC) to:

- disclose my information to the Department for the purposes of checking my account, billing or reference number, and amount I want to pay, and reconciling my payment Deduction details, and for the purposes of the *Privacy Act 1988*
- give the Department my correct account, billing or reference number if required
- change my Deduction from time to time to ensure my housing payments are met, not including arrears payments, unless I provide new authorisation to do so

I understand that:

- I can change or cancel my Deduction at any time, however I will be required to make alternative arrangements to pay my **Water Usage Charges** if I am continuing my rental agreement or if I have any amounts owing
- if I cancel my Deduction, I will be required to give new consent before the WHC can restart a Deduction

OPTIONAL (for water usage debts):

I request that an additional Regular Deduction be made for water usage amounts outstanding. Once the target amount is reached, the Deduction amount will then reduce to my agreed ongoing Regular Deduction

\$ _____ <amount>, each fortnight week, commencing from _____ <start date>

until \$ _____ <target amount>, deducted from my _____ <payment type>

I understand that:

- this consent, once signed, is effective for the services indicated, and only for the period that I am a Customer of the Women's Housing Company
- every time the WHC provides information to the Department for Centrepay, I will be advised in writing
- the WHC will maintain a record of my consent for a minimum of two years beyond the date I cease to be a Customer
- further information about Centrepay can be found online at humanservices.gov.au/centrepay

I hereby declare that I have read (or had read to me) and understand the services described above and I provide my informed consent and authority as indicated

Your signature _____ Date _____